

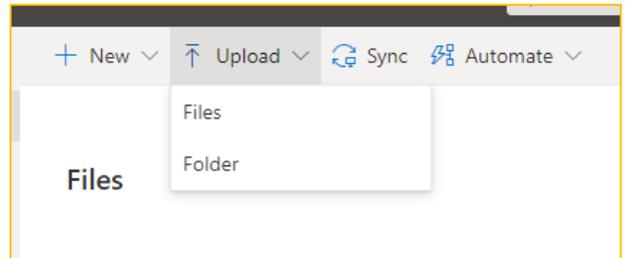
Uploading files to OneDrive and Posting a link in a Discussion

Log in to your ONLINE OneDrive cloud storage site - <https://login.microsoftonline.com/>

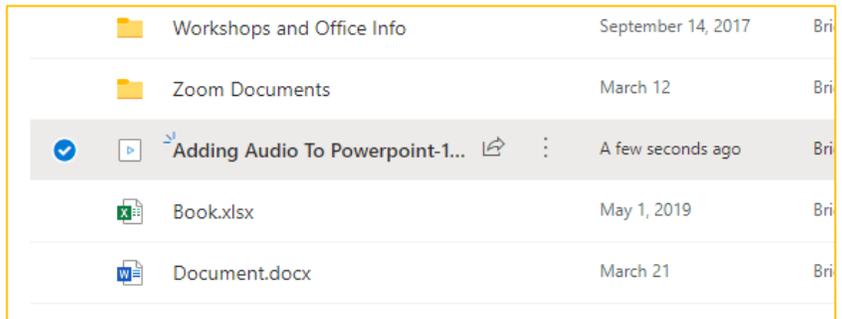
1. Upload your video, PowerPoint, PDF, etc...
 - a. Drag and drop the file into OneDrive

OR

- b. Click on upload – Files and upload the video from your computer

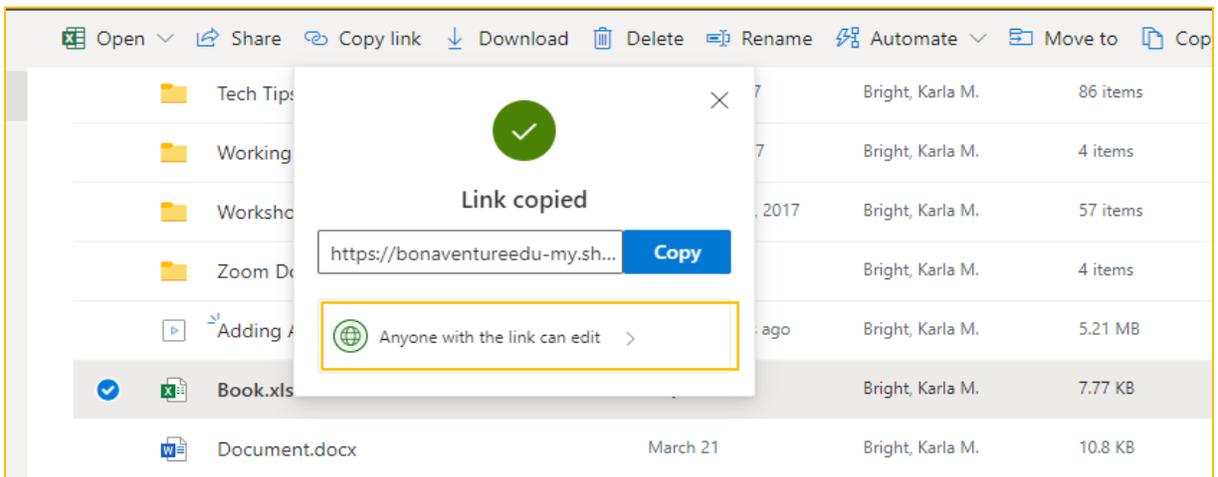
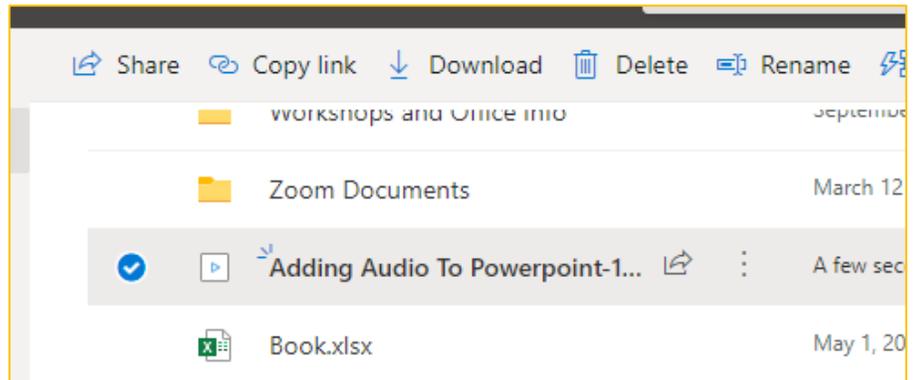


2. Once your material has uploaded you will find it in your list of files

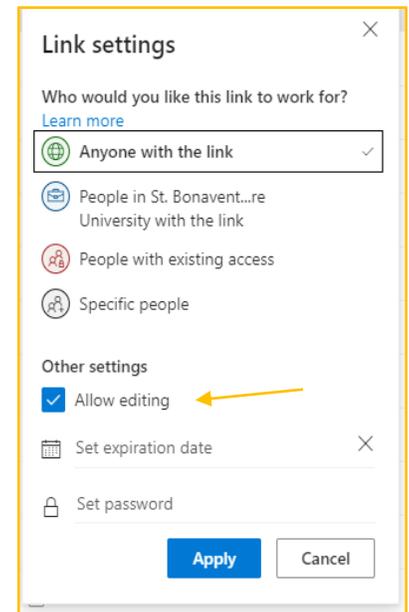


3. Check the “dot” to select the file

4. With the item selected, go to the top of the page and click on the “Copy link” option



5. Click on the “Anyone with the link can edit to open the link settings. (image above)
6. **ONLY** un-check the **Allow editing** setting
7. Click apply and then Copy to copy the link to your computer’s clipboard



8. Go to your Moodle course and the assignment you need to complete.

9. Click on the name of the assignment
10. Click on the “Add submission” button
11. Paste the link to your submission into the text box and click on the Save changes button.

 [Moodle Assignment - Online Text](#)
Due: Sunday, July 28, 2024, 4:00 AM
To do: Make a submission

Please post a link to your video - this should be stored on OneDrive or in another cloud storage site.

Moodle Assignment - Online Text

Due: Sunday, July 28, 2024, 4:00 AM
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Online text



excel tricks foreduCanon.mp4

Save changes **Cancel**

12. Once you save your submission you will be redirected to the page below, you can test your link to make sure it works – if not edit your submission and redo the link.

Moodle Assignment - Online Text

Due: Sunday, July 28, 2024, 4:00 AM

Done: Make a submission

Please post a link to your video - this should be stored on OneDrive or in another cloud storage site.

Submission status

Submission status	Submitted for grading
Grading status	Not graded
Time remaining	43 days 13 hours
Last modified	Friday, June 14, 2024, 2:05 PM

Online text

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[Edit submission](#) [Remove submission](#)